

A top-down view of a desk with various items: a white keyboard, a white mouse, a pair of white AirPods, a brown spiral notebook with a pencil, and a small green succulent in a white pot. A large white silhouette of a person is overlaid on the right side of the image.

Running a Great Hybrid Meeting

ncondonexus

Trusted by 700+ condos managed by
40+ property management companies

Hybrid is Challenging

We're here to help

We designed this guide to help you ensure attendees joining both remotely and in-person are given a first-class experience.

Let's get started



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Useful tips to ensure your hybrid meeting goes off without a hitch!

About Condonexus

Who we are ?

Condonexus has been trusted to host thousands of virtual and hybrid AGMs across 700+ condos managed by 40+ property management companies in Ontario.



Digital proxy voting



Hosted virtual meetings



Notice Distribution



eConsent Collection



A top-down view of a person with dark hair, wearing a light-colored sweater and dark pants, sitting at a wooden desk. They are typing on a laptop. To the left of the laptop is an open spiral notebook with a blue pen resting on it. The desk is on a black and white striped rug. The background is a light blue wall with a white, torn-paper-like border.

The Challenge with Hybrid

"Hybrid meetings are vastly more complex than meeting in-person or virtually. They are easy to do poorly and hard to do well."

Audio Requirements



Microphone System

\$300-800

At least one microphone for both the chairperson and audience questions.



Audio Mixer

\$150-250

Combines the audio from multiple microphones/audio sources and feeds it to your laptop or speakers.



Audio Interface

\$75-125

Allows you to get sound in and out of your computer.



Speaker

\$300-600

PA speakers that can amplify sound throughout your meeting room.



Cables

\$50-100

Line-in and Line-out cables for your various equipment.

Video Requirements



Webcam

\$300-800

Panoramic 4K camera to capture the front table or room.



Projector

\$800-1,600

Home theatre projector



Projector Screen

\$100-200

We recommend an 80" screen to allow for clear viewing from multiple vantage points.



Extra Laptop

\$500-1,000

Laptop for sharing slides and managing views for in-person and remote attendees.

The Setup





Sage advice for your meeting



Test A/V in advance

Prior to the AGM, test the A/V set up — both in-room and for the remote attendees.



Strong facilitation

Keep remote attendees engaged and ensure their voices and questions are heard equally.



Duplicate votes voided

Ensure voting adheres to one-vote-per-unit when a unit submits a proxy and attends the meeting.



Use a second laptop

Have both a "host" and a "presentation" laptop to avoid screensharing mishaps.



Safety first!

You'll be using a lot of cables! Ensure the cables are properly taped down to avoid tripping.



Try our turnkey hybrid solution



Hybrid without the hassle!

Leverage Condonexus to ensure your next hybrid owners meeting goes off without a hitch!

Features

- Advance online proxy voting
- Electronic notices
- Campaign setup
- A/V equipment, setup & on-site support
- Live technical host
- Registration app

Condonexus has been successfully hosting hybrid owners meetings for condos since 2020!

Contact us



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